

Mr John Hutchings  
Tenancy Relations Officer  
Housing and Social Services  
The Town Hall  
Hornton Street  
London W8 7NX

Ms Noëlle Rawé  
3 Jefferson House  
11 Basil Street  
London SW3 1AX

**By Special Delivery**

22 June 2004

Dear Mr Hutchings

**Getting the landlord, Steel Services and managing agents, Martin Russell Jones, to comply with my rights under Landlord & Tenant legislation to be provided with the year-end accounts for Jefferson House, as well as copy of the trustee accounts**

On 7 June 2004 I sent the enclosed (dated 6 June) <sup>1</sup> to Mr Sandy McDougall thinking that he was still the Tenancy Relations Officer.

As by Monday 14 June I had not heard from him, I phoned the Town Hall who informed me that you had taken over his role.

I managed to talk to you. You told me that my 6 June letter to Mr McDougall had been forwarded to you. You explained that you needed to retrieve my file and that you would then contact me.

I tried to get hold of you yesterday, Monday 21 June, and left a message asking you to please phone me back.

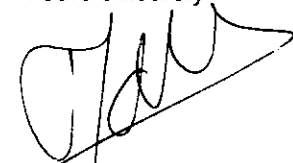
As you did not return my call and I had no post from you this morning, I am resorting to writing this letter to determine what actions you are going to take – and whether you need anything from me.

I have explained the situation. I really need your assistance to ensure that Steel Services and Martin Russell Jones breach of the Landlord & Tenant legislation is addressed as a matter of urgency. At the date of writing I still have not been provided with:

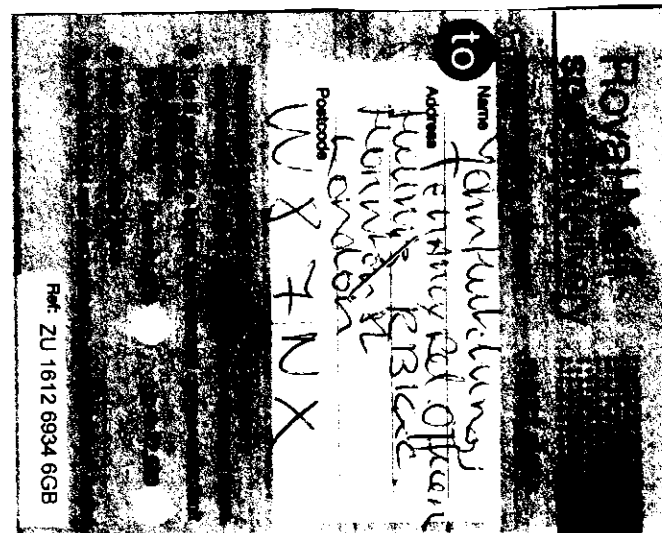
- year-end accounts since 2001
- copy of the statements for the trustee accounts

Thank you in anticipation of your assistance.

Yours sincerely



Noëlle Rawé



<sup>1</sup> My Recorded Delivery letter to Mr Sandy McDougall, dated 6 June 2004